Maimonides Medical Center is the largest hospital in Brooklyn, NY and the borough's leading independent health care system. In service of our mission to educate healthcare professionals, we offer two administrative fellowship programs, each with a start date in early summer after the conclusion of the academic year. Two fellowship positions are available, one in each program. Both programs are based in Brooklyn, NY and are 12 months in length.

Maimonides began offering our general assignment administrative fellowship in June of 2021 with a class of two fellows. In the year that followed we expanded our offerings, creating the physician network operations fellowship for those interested in physician finance and the business of outpatient care. Each program is structured to place our fellows through a series of rotations that allow for deep integration into our business units. At the same time, the fellows gain exposure to our senior leadership and are given the opportunity to work closely with them on a number of initiatives. Through this matrix, the program develops the fellows in the means by which work is done at Maimonides and prepares them for future leadership roles in the industry.

All fellows are temporary, full-time, and salaried, with the possibility of graduation into a permanent role upon successful completion of the program. Those interested in applying to either program should do so via the National Administrative Fellowship Centralized Application Service (NAFCAS) portal. Any questions may be directed to Admin_Fellowship@MaimonidesMed.org.

Examples of previous projects

- Interim manager of integration
- Creation of self-service dashboards for cancer center leadership team
- Development of managerial training with organizational development team
- Project management in development of the Brooklyn Parenting Center
- Implementation of MMC Charity Care Policy
- Development of the Maimonides Health Community Health Needs Assessment and Community Service Plan
- EMR implementation in M2C clinics
- Working with nursing leadership in development of comprehensive unit safety programs to mitigate risk of CAUTI and CLABSI
- Aiding case management in the development of hospice scatter beds program to assist outside hospice programs in discharge planning for our patients
- Implementation and socialization of robotic surgery program
• Development of annual departmental budget with service line leads
• Physician business planning
• Hospital reimbursement rate analyses
• Coordination of the opening and marketing of new clinics
• Unit dyad program development

2023-2024 Cohort

Robert Kamin
Graduate School: Hofstra University
Degree: MHA
Fellowship: General Assignment

Rachel Weston
Graduate School: Johns Hopkins University
Degree: MPH
Fellowship: General Assignment

Lauren Williams
Graduate School: Concordia University
Degree: MHA
Fellowship: Physician Network

Di Cui
Graduate School: University of Pittsburgh
Degree: MHA
Fellowship: Physician Network
## Previous Fellows

<table>
<thead>
<tr>
<th>Administrative Fellow</th>
<th>Graduate School</th>
<th>Degree</th>
<th>Fellowship Year &amp; Program</th>
<th>Current Position at Maimonides Health</th>
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<tbody>
<tr>
<td>Santos Rivera</td>
<td>Downstate Health Science University</td>
<td>MPH</td>
<td>2022-2023 Physician Network Fellow</td>
<td>Financial Planning Analyst, Physician Operations</td>
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<tr>
<td>Rumaysa Sharif</td>
<td>Downstate Health Science University</td>
<td>MPH</td>
<td>2022-2023 Physician Network Fellow</td>
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<td>Michelle Minkowitz</td>
<td>Columbia University</td>
<td>MPH</td>
<td>2022-2023 General Assignment</td>
<td>Manager, Partner Engagement + PI Initiatives</td>
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<tr>
<td>Leila Eldomyati</td>
<td>New York University</td>
<td>MPH</td>
<td>2022-2023 General Assignment</td>
<td>Manager, Workforce Readiness</td>
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<tr>
<td>Parama Sahoo</td>
<td>Johns Hopkins University</td>
<td>MBA</td>
<td>2021-2022 General Assignment</td>
<td>N/A</td>
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<tr>
<td>Imani Rickerby</td>
<td>University of Michigan</td>
<td>MHSA</td>
<td>2021-2022 General Assignment</td>
<td>N/A</td>
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