



Virtual Visits Quick Start Guide

This guide will help you get started with Maimonides' new application for patients, MaimoCare, so you can access virtual visits and virtual urgent care, whether you chose to download the app or access MaimoCare from your computer.

> نقر هنا لقراءة هذا المحتوى باللغة العربية. এটি বাংলায় পড়তে <u>এখানে</u> ক্লিক করুন। 點此閱讀中文版本。 Klike isit pou li sa a an Kreyòl Ayisyen. לעברית לחץ כאן. Aby czytać po polsku, proszę kliknąć tutaj. Щелкните здесь, чтобы читать на русском языке. Haga clic aquí para leer esto en español. اس دستاویز کو اردو میں پڑ ہنے کے لیے یہاں کلک کریں۔ Buni o'zbek tilida ko'rish uchun shu erni bosing.



If you need help with the MaimoCare app or enrollment, contact Maimonides' Virtual Care Support Team: 718-283-2244.

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If You Have a Scheduled Virtual Visit

Sign Up for MaimoCare on Your Phone/Tablet

Using a computer? Visit <u>maimocare.org</u> and follow these same steps

Please ensure you complete these tasks as soon as you receive the email titled *"Your MaimoCare Virtual Visit: Action Required"*

- Click on the "Get Started" or "Get Ready" link in your virtual visit email invitation.
- Fill out the information in the "Register" section and check the box to agree to the Terms of Use, then click "Create Account" Your screen should say "We need to verify your email address."
- Check your email for the verification link and click on "Verify Email Address"
- Enter a Password and select a Security Question, then click
 "Continue to Security Settings"
- 5. Choose an option for Additional Security. Choose the text message or voice call option by clicking "Setup" Depending on the option you selected, you'll receive a text message or voice call with a confirmation code. Enter the code and click "Verify"



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- 6. We recommend that you "Sign In" now so you're ready for your visit.
- 7. If you see "Verify yourself" in the yellow bar at the top of your screen when you sign in, click "Verify Now" and answer the few short questions. Once you answer those questions, you should see a message that says "Verification Successful!"



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Join a Scheduled Virtual Visit

Open the MaimoCare app on your mobile device and sign in. Be sure to join 10-15 minutes before your virtual visit.

Using a computer? Visit <u>maimocare.orq</u> and follow these same steps

- Click on "Virtual Care" Your appointment should appear under "Your Upcoming Virtual Visits" Click on "Check In" to join the visit.
- 2. Enter your Phone Number. You may Invite Guests by entering their email address; click "Continue"
- Answer "What would you like to discuss today?" Click the checkboxes to share your health history and acknowledge receipt of the privacy practices and click "Continue"
- 4. Set Up Your Video and Audio. When you've confirmed that everything is working, click "Continue"
- 5. You are now in the virtual waiting room where a video will provide you with some general information. Your provider will soon admit you to your virtual visit!
- 6. If you've requested an interpreter, please wait a moment for your interpreter to join.

For more helpful tips, check out "Preparing for a Successful Virtual Visit" on page 7.



TECH TIP: Join your visit using a WiFi network instead of a cellular network.

A strong WiFi signal will enable a smoother visit.



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If You Do Not Have a Scheduled Virtual Visit

Scan the QR code with your smartphone's camera or visit our <u>website</u> to download the new app



Or sign up from a computer at: <u>MaimoCare.org</u>

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Preparing for a Successful Virtual Visit

Join on Time

- For scheduled virtual visits, check your email for your invitation
- Open the MaimoCare app or click on the "Get Started" link from your email invitation 10-15 minutes before your virtual visit

Connect to the Internet

- Connect your computer or mobile device to WiFi before the call
- Test your internet connection beforehand
- A stronger signal will mean a smoother visit



Check Your Sound

- Check that your computer or phone/tablet is not muted, and adjust the volume as needed
- Using headphones or earbuds with a microphone may make it easier to hear your doctor and improve privacy



Adjust Your Lighting

- Make sure you have sufficient lighting without too much glare from windows
- Overhead lighting is best for a virtual visit



Test Your Camera

- Position your camera (this may be your smartphone) at eye level about 2 feet away
- If you're connecting using your mobile device, try to prop it up vertically so you are not holding it during your visit



Find a Quiet Space

- Find a quiet, private space where you won't be interrupted
- Your doctor may need to discuss your medical history and ask sensitive questions about your health

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Prepare for Your Exam

- If you have a thermometer, technology that can measure your heart rate (like a smart watch), pulse oximeter, or glucose monitor, have it available and let your doctor know
- Your doctor may direct you through steps such as evaluating abdominal pain, viewing a skin condition, or observing your breathing
- If you are a parent or guardian assisting a patient, the patient must be present for the doctor to see and hear during the visit



Communicate Clearly

- Speak slowly and clearly and limit movement during your visit unless instructed by your doctor
- Have a list of your symptoms, any pre-existing conditions, and current medications

Helpful Steps Before Your Next Virtual Visit

Look out for emails sent from the email address noreply@maimocare.org

1 week before

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- Sign up for MaimoCare using the link in your email invitation if you have not already done so
- Using the "My Appointments" link, double check that you have the correct date and time for your virtual visit and add a note to your calendar

5 days before

• Look out for a reminder email to complete any information prior to your virtual visit. The email will be sent 5 days before your virtual visit

-1 day before

- Watch for a final reminder email sent 1 day prior to your virtual visit
- Prepare a list of your symptoms, pre-existing conditions, and current medications, and anything else that might give your provider insight into your state of health
- Make sure you have the technology you may need for your virtual visit available for use during your visit

30 minutes before

• Look out for a text message reminder, if you opted in for text reminders, prior to your scheduled virtual visit time

10-15 minutes before

- Run a Tech Check! Make sure your sound, lighting, and camera will facilitate a smooth visit. Click <u>here</u> to test your devices now
- Prepare whatever extra materials you might need for your virtual visit