

# Academic Affairs document list

As per your Maimonides Medical Center contract:

"1.4 Conditions Precedent. As a condition precedent to appointment, the Resident shall, no later than four (4) weeks prior to the Commencement Date, furnish the Medical Center with the documentation described in subparagraph (a) and if applicable,(b). The Medical Center may declare this Agreement null and void and not effective if the Resident fails to provide the Medical Center with any of the credentialing documentation required for certification of eligibility by the date herein before described or if Resident fails to successfully complete physical examination or background check as detailed in subparagraphs (c) and (d). "



## Must bring Original:

- **Med School Diploma**
- **Social Security Card-** anyone who currently misplaced their card, must order a new one before arriving at orientation. Anyone coming in on a visa, must apply for one ASAP, and bring original to Academic Affairs as soon as it is received.
- **ECFMG** if applicable
- **Residency certificate** if applicable

## ACADEMIC AFFAIRS FILE INFORMATION

\*\*Please note: Other documents may be necessary if they were not included in your ERAS application

DOCUMENTS	SENT
HOUSE STAFF DATA SHEET (sent with your contract)	
FINAL TRANSCRIPT-must say Degree Conferred	
MEDICAL SCHOOL DIPLOMA	
ECFMG -If Applicable	
SOCIAL SECURITY CARD	
<b>**FOR ANYONE WITH PREVIOUS RESIDENCIES **</b>	
PREVIOUS RESIDENCY CERTIFICATE	
TRANSFER EVALUATION- Signed by PD	
Milestone Evaluation- New Requirement 2016 ***	
Previous Procedure logger – Signed by PD	
Must Provide a Malpractice History transcript	